



Access Assessment (examination) Results on Student portal

Capability: Marks capturing

Target audience: Students

Version control: Version 2.0

First release date: 24 May 2024

Version 2.0 release date: 07 October 2025

Contents

Introducing the Assessment Results page	3
Very important notice.....	3
How to access your Assessment Results on the Student portal.....	4

Introducing the Assessment Results Page

Your personal **Assessment** (examination) **Results** page will indicate all the results recorded for your academic modules.

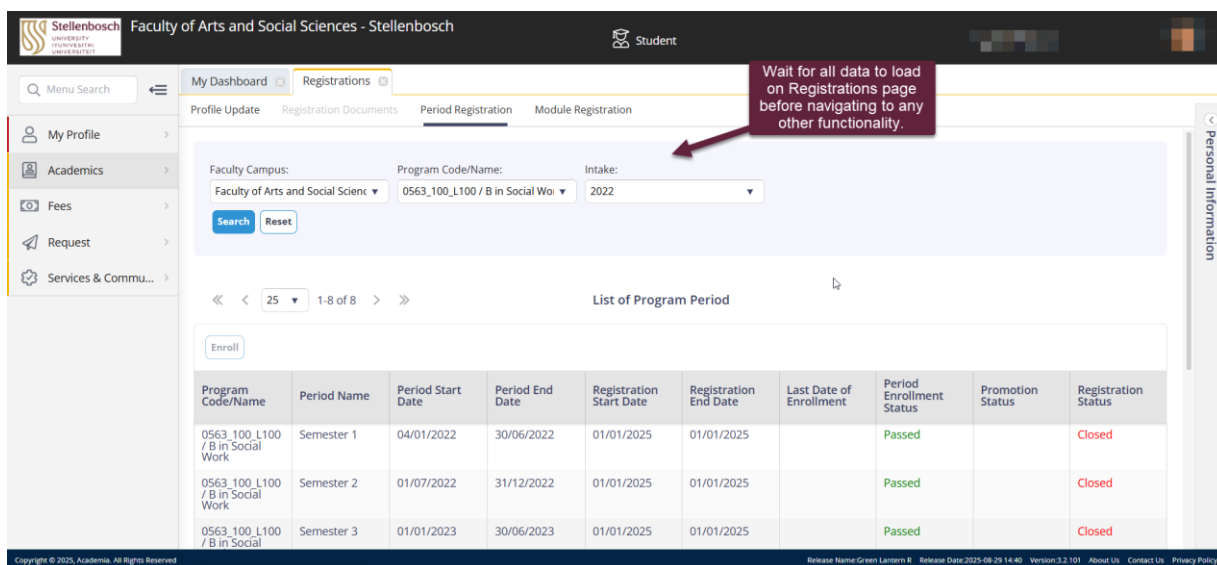
There are two types of Assessment Levels which you can search/ download/ print:

1. Event Level – this is where you find the marks captured directly by your academic department (e.g., MTD or A1). Refer to the [Yearbook, Part 1 \(2025 General Rules\)](#) for more information on mark types.
2. Course Level – this is where you find the final result (Final Mark or Final Grade) for the module.

This guide will assist you to navigate successfully to your Assessment Results.

Very important notice

When entering the student portal, ensure that the **Registrations** page is fully loaded before you navigate to any other section on the portal. The **Registrations** page receives real time information from SUNStudent, and it takes a while to load. Please be patient and wait until all the relevant registration information is displayed on the page. If you do not wait and navigate to the **Academics** section too soon, your results will not be displayed. This is not a system error. The data download must be completed before you can proceed.



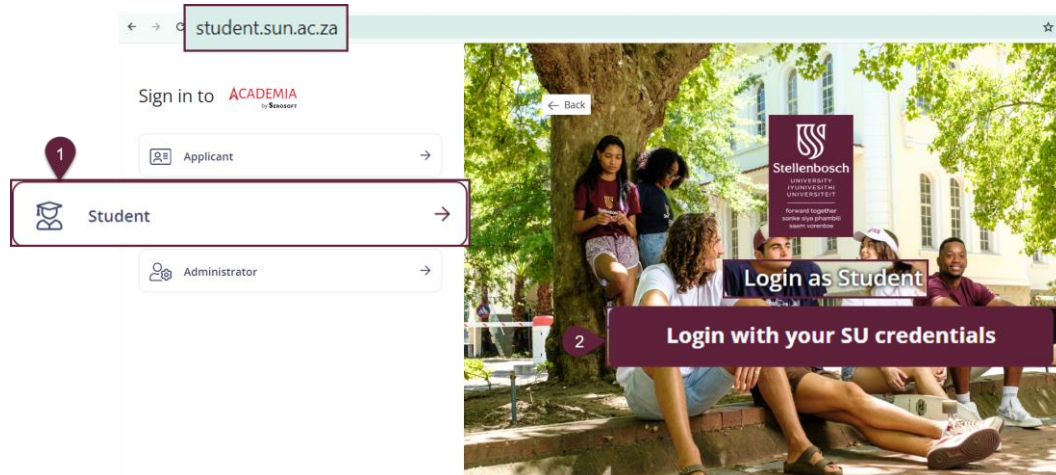
The screenshot shows the 'Registrations' page in the student portal. A red arrow points to a text box that says: "Wait for all data to load on Registrations page before navigating to any other functionality." The page displays a search form for Faculty Campus, Program Code/Name, and Intake. Below the search form is a table titled 'List of Program Period' showing enrollment status for three semesters.

Program Code/Name	Period Name	Period Start Date	Period End Date	Registration Start Date	Registration End Date	Last Date of Enrollment	Period Enrollment Status	Promotion Status	Registration Status
0563_100_L100 / B in Social Work	Semester 1	04/01/2022	30/06/2022	01/01/2025	01/01/2025		Passed		Closed
0563_100_L100 / B in Social Work	Semester 2	01/07/2022	31/12/2022	01/01/2025	01/01/2025		Passed		Closed
0563_100_L100 / B in Social Work	Semester 3	01/01/2023	30/06/2023	01/01/2025	01/01/2025		Passed		Closed

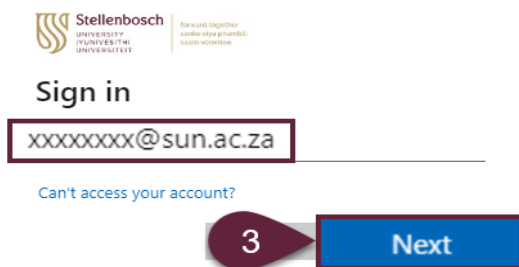
How to access your Assessment Results on the Student portal

STEP 1: In your web browser, go to <https://student.sun.ac.za/> and click on the **Student** icon.

STEP 2: Click on Login with your **SU credentials** button.



STEP 3: Enter your SU username (SU email address) and click on **Next**



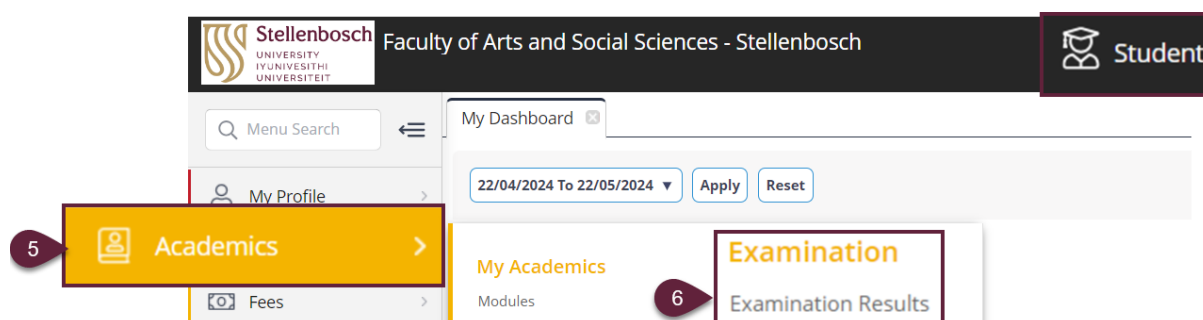
STEP 4: Enter your SU password and click on **Sign in**, and authenticate via the Microsoft Authenticator app.



Note: You will need to set up MFA verification if you have not done so before. Use the [MFA User Guide](#) available or log a call with the [ICT Partner portal](#).

How to access your Assessment Results on the student portal (continued)

STEPS 5 & 6: On the navigation panel select **Academics** and then select **Examination Results** under the **Examination** heading.

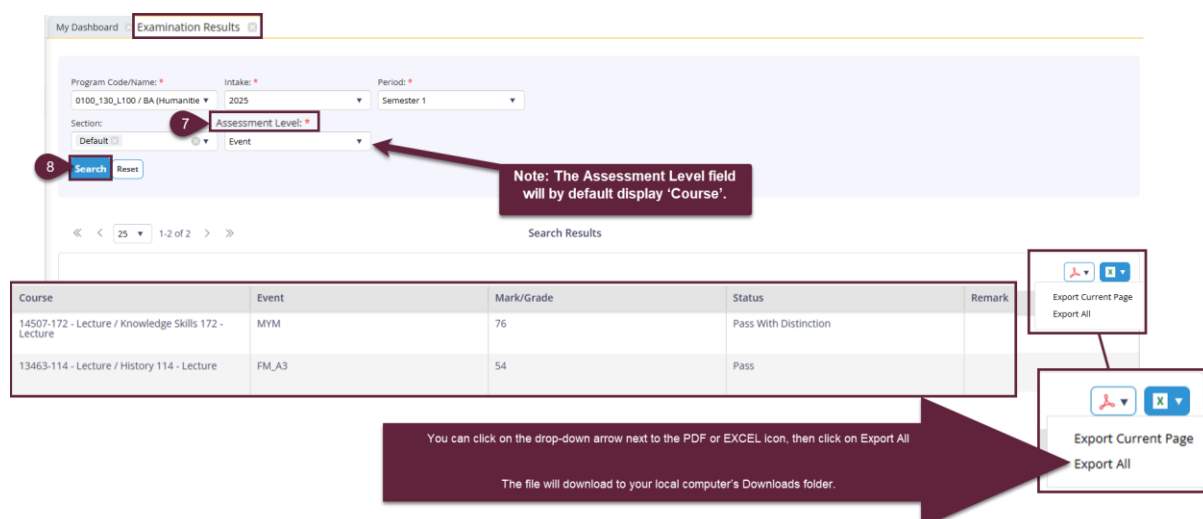


There are two types of Assessment Levels:

- Event Level – this is where you find the marks captured directly by your academic department (e.g., MTD or A1).
- Course Level – this is where you find the final result (Final Mark or Final Grade) for the module.

STEP 7 & 8: Event Level

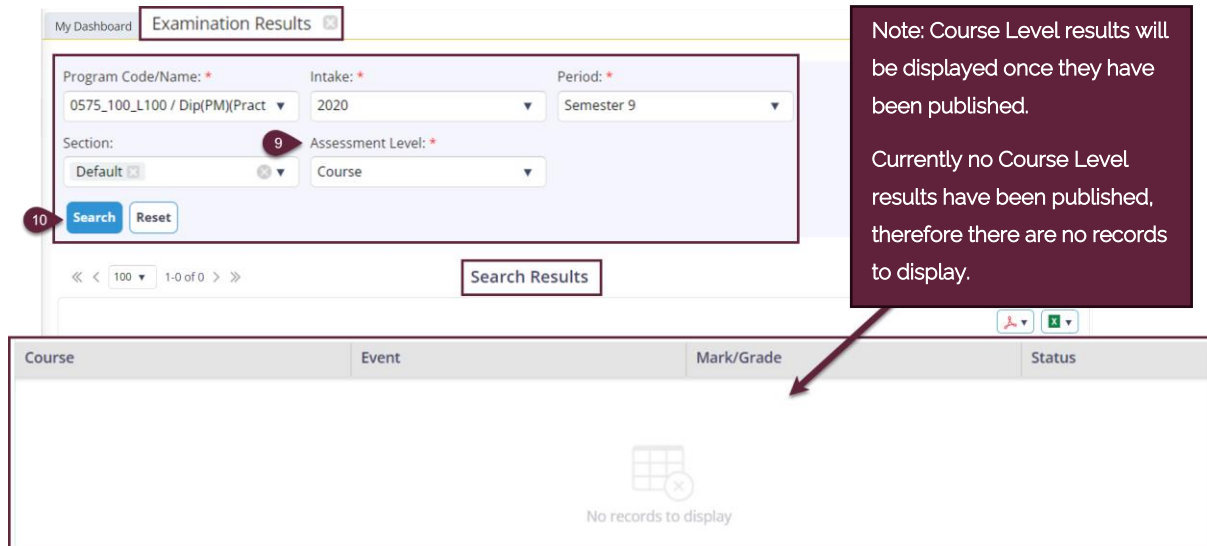
In the **Examination Results section**, ensure that the **Program Code/Name**, **Intake** and **Period** fields which are populated automatically, are correct. In the **Assessment Level** field, click on the drop-down arrow and select **Event**. Once the filtering has been completed, select **Search**.



How to access your Assessment Results on the student portal (continued)

STEPS 9 & 10: Course Level

In the **Examination Results** section, ensure that the **Program Code/Name**, **Intake** and **Period** fields which are populated automatically are correct. In the **Assessment Level** field, click on the drop-down arrow and select **Course**. Once the filtering has been completed, select **Search**.



Note: Course Level results will be displayed once they have been published.

Currently no Course Level results have been published, therefore there are no records to display.

Course	Event	Mark/Grade	Status
No records to display			



Note: **Course Level** results will be visible once it has been published.



Note: If no final marks have been captured for you in a module, the **Course Level** result for that module may show a mark of 0 (zero) and a 'Fail' status. You can normally ignore that. When the final marks have been captured, the updated information will be displayed.

This completes the process on How to access your Assessment Results on the Student portal.

