

How to share your form

Once you have signed in, you will be directed to your Applicant Work area.

Work Area

BETA   

Notifications	Signatures	Transfers	Shared
0	0	0	0

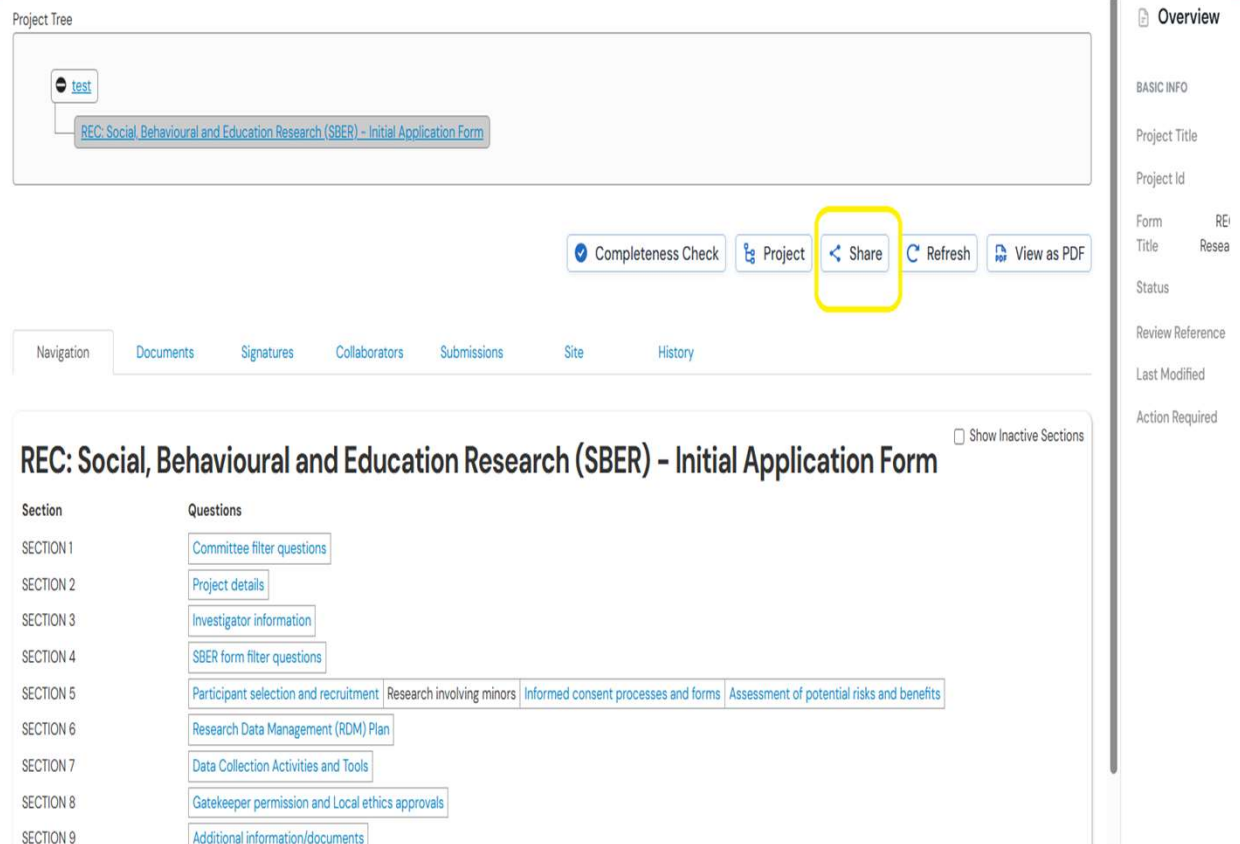
Projects

[+ Create Project](#) [Create Folder](#) [Delete Folder](#) [Delete Project](#) [Duplicate Project](#) [Move Project](#) [Transfer](#)

Project Title	Project ID	Owner	Date Created	Date Modified
> test	35309	Ms CA Toi	12/12/2025 11:47	12/12/2025 12:22

How to share your form

Click on the project you'd like to share. You will see the share button on the upper left-hand side.



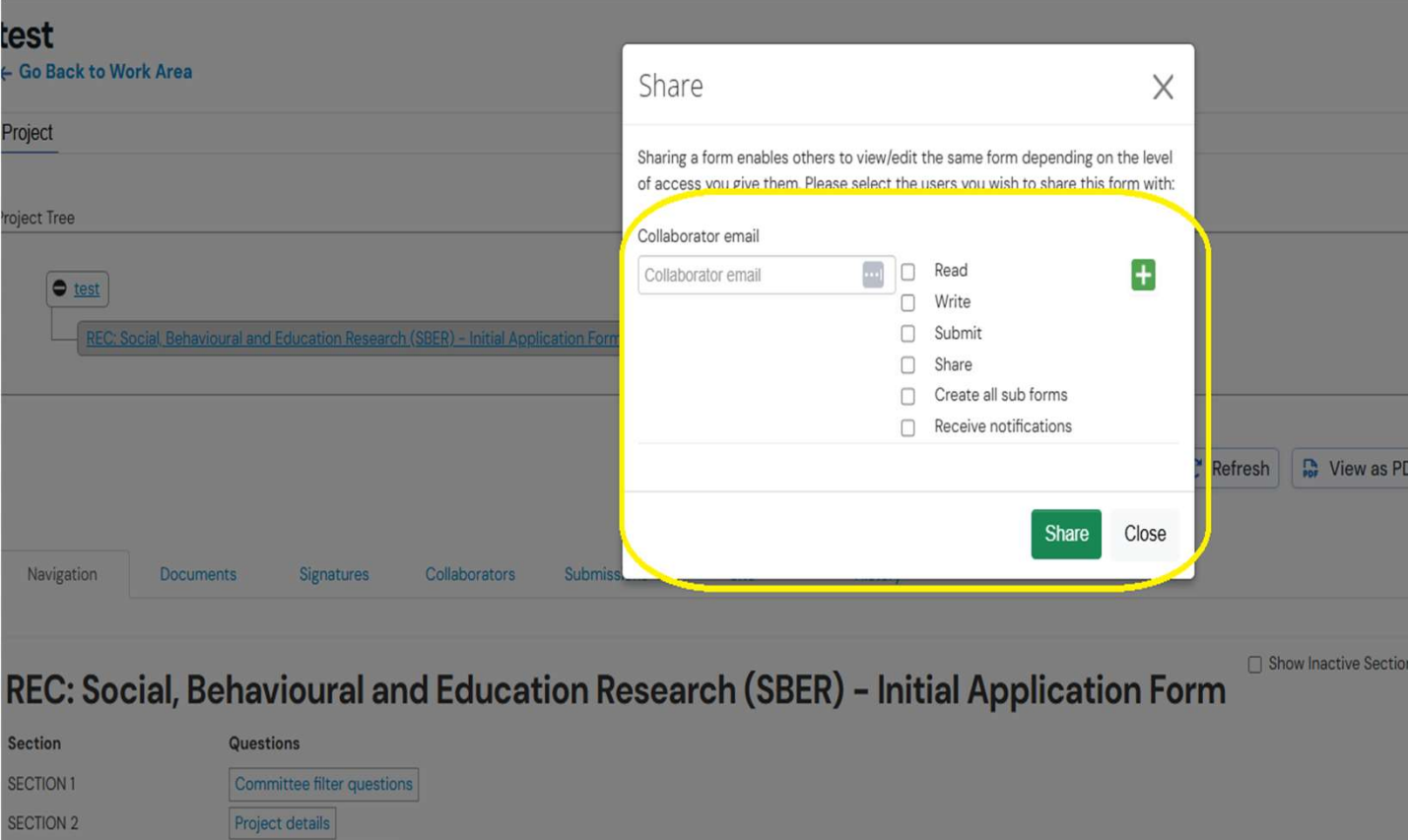
The screenshot shows the 'Project Tree' at the top with a project titled 'REC: Social, Behavioural and Education Research (SBER) - Initial Application Form'. Below the tree is a navigation bar with buttons for 'Completeness Check', 'Project', 'Share', 'Refresh', and 'View as PDF'. The 'Share' button is highlighted with a yellow box. Below the navigation bar is a secondary navigation bar with tabs for 'Navigation', 'Documents', 'Signatures', 'Collaborators', 'Submissions', 'Site', and 'History'. The main content area is titled 'REC: Social, Behavioural and Education Research (SBER) - Initial Application Form' and contains a table of sections and questions.

Section	Questions
SECTION 1	Committee filter questions
SECTION 2	Project details
SECTION 3	Investigator information
SECTION 4	SBER form filter questions
SECTION 5	Participant selection and recruitment Research involving minors Informed consent processes and forms Assessment of potential risks and benefits
SECTION 6	Research Data Management (RDM) Plan
SECTION 7	Data Collection Activities and Tools
SECTION 8	Gatekeeper permission and Local ethics approvals
SECTION 9	Additional information/documents

On the right side of the interface, there is an 'Overview' sidebar with sections for 'BASIC INFO', 'Project Title', 'Project Id', 'Form Title', 'Researcher', 'Status', 'Review Reference', 'Last Modified', and 'Action Required'.

How to share your form

A pop-up will appear. Enter the collaborator's sun e-mail address and select the access they should have. Once completed click share.



test
← Go Back to Work Area

Project

Project Tree

test

REC: Social, Behavioural and Education Research (SBER) - Initial Application Form

Navigation Documents Signatures Collaborators Submiss

Refresh View as PDF

Share Close

REC: Social, Behavioural and Education Research (SBER) - Initial Application Form

Section Questions

SECTION 1 Committee filter questions

SECTION 2 Project details

Show Inactive Section