

## PROVISIONAL ETHICS EXEMPTION DECLARATION FORM

This form must be completed and signed by higher degree students and supervisors within the first six months of registration for MA students or as soon as the research proposal has been approved by the Faculty Board in the case of doctoral students.

<b>Name of student</b>	
<b>Student number</b>	
<b>Degree programme</b>	
<b>Year of registration</b>	
<b>Title of thesis/dissertation</b>	
<b>Department</b>	
<b>Supervisor</b>	
<b>Co-supervisor(s) [if applicable]</b>	

In accordance with my research proposal, I hereby declare that:

- I will **not** collect data from (or interact with) one or more individuals through interviews, surveys, focus groups, observations, video recording, etc.
- I will **not** access confidential data or information (or archival data, contact lists or reports), of an organisation (or institution or company) where the data is not available in the public domain (i.e. not available to the general public).
- I will **not** collaborate with an institution (or organisation or company) that can give me access to physical data (or financial data) that is linked to individuals or any personal accounts (or information).
- I will **not** access any database/archive that holds information linked to personal identifiers (e.g. names, ID numbers, account numbers, student numbers) AND/OR have access to any database containing coded information where codes that link the information to personal identifiers are available to me.
- I will **not** gather information/data that is available in the public domain, but that could be regarded as sensitive or potentially sensitive information (e.g. data collected via social media networks or public profiles such as Twitter, LinkedIn, Facebook).

I understand that if changes to my research project result in the inclusion of data, information and/or collaboration as outlined above then I am required to submit an [ethical clearance application](#) for approval prior to data collection.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date

[This completed form must be sent via email to the Departmental Ethics Screening Committee (DESC) of the department in which the student is registered.]