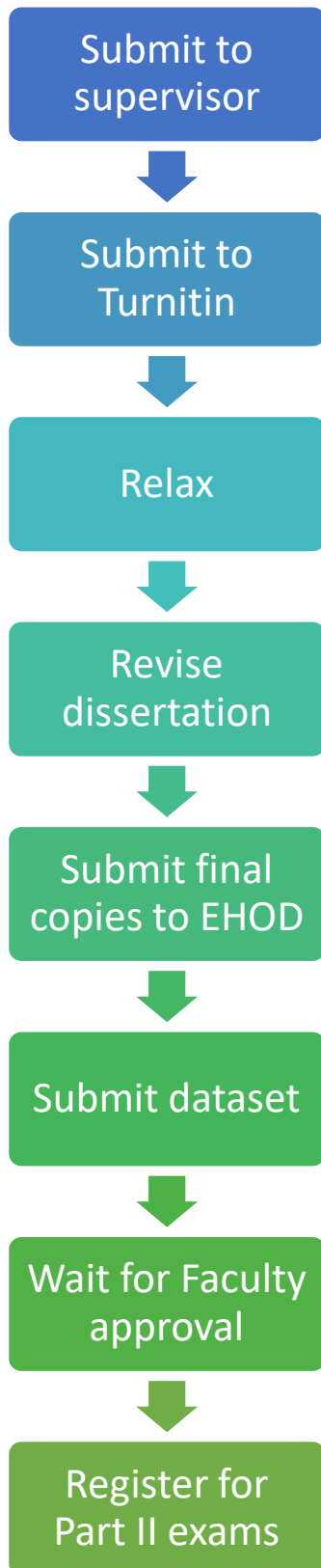


Procedure for examination of the MMed dissertation

If you have completed your MMed dissertation, here's what to do next:



- Email 1x digital copy (signed & dated) of the dissertation to your primary supervisor.
- A hard copy is not necessary unless specifically requested by an examiner.
- Your supervisor will email your dissertation to the Science Writer for submission to Turnitin.
- The Science Writer will send the Turnitin report and instructions on how to assess the report to the supervisor for consideration.
- If extensive similarity is noted, the supervisor will send the dissertation back to the Registrar for necessary rewriting.
- Your supervisor will email your dissertation and the FMHS instructions and mark sheet to the examiners.
- About 1 month later, the EHOD will receive the examiners' reports.
- The EHOD will forward the reports to your supervisor.
- Discuss the feedback with your supervisor.
- Revise your dissertation and prepare a "response to examiners" (a template is available from the Science Writer).
- Email the following to Miranda Majiet (majietm@sun.ac.za):
 1. 1x electronic copy (signed and dated) of dissertation
 2. Electronic copies of examiner's reports
 3. Electronic copy of supervisor's covering letter
- Submit your final protocol, ethics clearance, dataset, stats outputs and dissertation to your supervisor and the Science Writer.
- Your data will be deposited into a central repository and may be used for secondary research.
- The EHOD will forward these documents and a cover letter from herself to Professor Karin Baatjes.
- The EHOD will receive a letter to say the thesis has been approved.
- The EHOD will "sign off" the dissertation.
PLEASE NOTE:
 - The dissertation needs to be "signed off" before you will be allowed to register for the exams.
 - You are advised to submit your dissertations at least 3 months before exam registrations open.