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# Stellenbosch University Guidelines for Off-Campus Private Student Housing Accreditation 2026

Private Accommodation Office, Centre for Student Accommodation, Registrar's Division 29 October 2025

The stipulations in this document are subject to change without notice based on any changes to the NSFAS Eligibility Criteria and/or the Policy. It is the stakeholders' responsibility to stay up to date with the latest version of the guidelines published on our website.

# 1. INTRODUCTION AND CONTEXT

- 1.1 Accreditation (in the context of this document) is the regulation and approval of off-campus privately owned student housing ("off-campus private housing") at South African Universities according to the *Policy on Minimum Norms and Standards for Student Housing at Public Universities* (September 2015) (the "Policy").
- 1.2 The NSFAS eligibility criteria indicate that students living in private accommodation can only qualify for an accommodation allowance if they are accommodated in university accredited accommodation.
- 1.3 The Policy stipulates that universities should rate and differentiate off-campus private housing according to standards set by each university.
- 1.4 It further states that off-campus private housing providers ("landlords") shall establish clear and comprehensive standard lease agreements after consultation with relevant University officials and student representatives. At Stellenbosch University there are no lease agreements in place with specific providers. The lease agreement is between the landlord and the student, and the University is not party to the lease agreement.
- 1.5 The purpose of this document is to provide the necessary guidelines for Stellenbosch University ("**SU**") accreditation. Landlords within proximity of any SU campus who intend to accommodate NSFAS students as well as other bursary recipients, can apply to join the accreditation scheme for student housing.
- 1.6 Accreditations are done by SU's **Private Accommodation Office ("PAO")** within the Centre for Applications, Student Accommodation, and Client Services. The Centre forms part of the services of the Registrar's Division.
- 1.7 The National Student Financial Aid Scheme ("**NSFAS**") provides funding for students who meet certain criteria and are studying at public universities.
- 1.8 The Minimum Norms and Standards Policy as well as the annual NSFAS Eligibility Criteria and Conditions for Financial Aid ("NSFAS eligibility criteria") are used as the guiding principles for accreditation of private accommodation at Stellenbosch University (SU). A proposed Student Accommodation Protocol is currently in progress and will also be incorporated in this document as soon as it is finalised
- 1.9 It is important to keep in mind that SU is situated in a medium-sized town and the

student community is part of the town. SU is dependent on the local community to provide adequate private accommodation and support to students. The profile of the majority of off-campus privately owned student housing providers includes flats, student houses and single dwellings.

# 2. NSFAS ACCOMMODATION ALLOWANCE

- 2.1 The NSFAS accommodation cap is confirmed by NSFAS annually. For 2025 NSFAS cap was **R52,000.00¹** for accommodation, excluding the meal allowance.
- 2.2 **No deposits** or any other costs (e.g. administration cost, wifi or transport) are covered by this NSFAS accommodation allowance.
- 2.3 At Stellenbosch University many rooms in residences, as well as private NSFAS-accredited accommodation, will cost **more than the capped amount** per year. In this regard:
  - It remains the prerogative of the student to secure accommodation within their means.
  - The student will be responsible for any amount that exceeds the capped amount from NSFAS.
- 2.4 The full accommodation allowance is paid in ten **(10) instalments** (February to November) for the Stellenbosch campus; and eleven **(11) instalments** (January to November) for the Tygerberg campus, per year.
- 2.5 Where **five or more** beds are allocated to NSFAS students within the same accredited private accommodation, Stellenbosch University may, at its discretion, process direct monthly payments to the respective landlords. However, notwithstanding any consent provided by the students, the University is under no obligation to make such direct payments.
- 2.6 The students are responsible for paying landlords on time. Also see par. 3.4.3 in this regard.

# 3. THE ROLE AND RESPONSIBILITIES OF THE STUDENT

- 3.1 All NSFAS funded students must ensure that they reside in private accommodations that are accredited by the PAO. The list of accredited providers is published on the private accredited accommodation website on <a href="https://www.maties.com">www.maties.com</a>.
- 3.2 It remains the prerogative of the student to choose suitable off-campus private housing according to preference and within their means. The Private Accommodation Office (PAO) does not allocate or place students in any private housing.

# 3.3 The lease agreement:

3.3.1 Students are required to submit all the required documents, including a copy of **a valid** lease agreement, signed by both parties and accept the bursary on SUNStudent in a timely manner to avoid any delays in payments of the monthly allowance. The rental amount must be clearly indicated in the lease agreement. Please refer to the website for Undergraduate Bursaries and Loans

Student Accommodation Office | Studente Akkommodasie Kantoor Rregistrar's Responsibility Centre | Registrateur se Verantwoordelikheidsarea +27 21 808 9111 | info@sun.ac.za | www.maties.com Private Bag X1 | Privaat Sak X1 | Matieland 7602 | South Africa | eMzantsi Afrika | Suid-Afrika

<sup>&</sup>lt;sup>1</sup> Please note that Stellenbosch campus is defined as a non-metro area. In 2024 and 2025 a concession was made by NSFAS to allow Stellenbosch campus students to qualify for the metro cap accommodation allowance. Confirmation if this concession will be applicable in 2026 has not yet been confirmed. Currently SU needs to apply for recategorization every year.

- (<a href="https://finaid.sun.ac.za/">https://finaid.sun.ac.za/</a>) for guidelines. Once a lease agreement is uploaded, no amendments to the agreement can be made.
- 3.3.2 The parties to the **lease agreement are the student and the landlord**. SU is not a party to the lease agreement and will therefore not intervene in matters and/or disputes pertaining to the lease agreement between the student and the landlord, including non-payment of the student to the landlord.
- 3.3.3 It remains the responsibility of the student to **ensure that they understand the content of the lease agreement**, including but not limited to the cost of accommodation, the parties' respective obligations in terms thereof, cancellation and breach of the lease agreement by either the student and/or the landlord.
- 3.3.4 It is the responsibility of the student to abide by the accommodation rules of the dwelling. The landlord must provide the accommodation rules as part of the lease agreement.

# 3.4 Payments:

- 3.4.1 Payment is subject to:
  - Upload of a signed lease agreement lease period must be stipulated
  - Signature of all parties involved should be clear
  - Rental amount is clearly stated (not indicated as "NSFAS-cap")
  - Valid sub-leases must include the principal agreement as well as the addendum.
- 3.4.2 The student must indicate, via the SUNStudent system, that direct payment to the landlord is required where the provider offers five or more beds. This should be done when uploading their living arrangements and must align with the terms of the lease agreement.
- 3.4.3 Where a signed lease agreement specifies that rental payments are to be made directly to the landlord, the University reserves the right to update the student's living arrangement status on the student system accordingly.
- 3.4.4 It is the students' responsibility to pay the landlord on time. If an accommodation allowance was paid to a NSFAS student and the rent is not paid from the money received, accommodation allowance payment to the student will be terminated when the landlord issues notice of cancellation of the lease agreement or the student is evicted, in accordance with the lease agreement between the student and the landlord. Each case will need to be considered based on the information available.
- 3.4.5 It is the student's responsibility to communicate their bursary status with the landlord.
- 3.4.6 The student will be responsible for any amount that exceeds the capped amount from NSFAS.
- 3.4.7 If irregularities or fraud are suspected, no payments will be made.

# 3.5 Changing living arrangements:

- 3.5.1 Should a student still be interested in residence space after securing private accommodation for the academic year, it remains the student's responsibility to comply with the stipulations of the lease agreement, specifically pertaining to the provisions in the agreement dealing with cancellation and or termination of the agreement.
- 3.5.2 **No changes in accommodation** are permitted once NSFAS-funded students have confirmed their living arrangements on SunStudent.
- 3.5.3 Students must inform the Centre for Undergraduate Bursaries and Loans Office

("CUBL") if they cancel the lease agreement, at the same time that they notify the landlord. In this regard, students need to take note of the provisions relating to cancellation in the lease agreement. After confirmation of cancellation, the payments for that accommodation will stop.

# 4. ROLES AND REROLES AND RESPONSIBILITIES OF CUBL

- 4.1 CUBL communicates with students regarding their NSFAS-bursaries. It is the student's responsibility to communicate their bursary status with the landlord.
- 4.2 CUBL will communicate the bursary acceptance process as well as the living arrangements with students.
- 4.3 CUBL will communicate with students if documents are outstanding or incorrect and the accommodation allowance payments cannot be made.
- 4.4 CUBL is responsible for the financial administration of the accommodation allowance payments to the student or service provider by the specified dates, subject to para 3.5.
- 4.5 CUBL will make monthly accommodation allowance payments to students or directly to landlords.
- 4.6 Notwithstanding any request and consent provided by students to effect direct payments to landlords, making direct payments to landlords lies within the sole discretion of SU.
- 4.7 Payment is subject to:
  - 4.7.1 Approval of the lease agreement by CUBL
  - 4.7.2 Lease period must be stipulated
  - 4.7.3 Signature of all parties involved should be clear
  - 4.7.4 Rental amount is clearly stated (not indicated as NSFAS-cap
  - 4.7.5 Valid sub-leases must include the principal agreement as well as the addendum.
- 4.8 The CUBL is not responsible for non-payment of any accommodation fees by a student to the landlord.

# 5. ROLES AND RESPONSIBILITIES OF LANDLORDS

- 5.1 The landlord must ensure that the off-campus private housing is accredited by the PAO before entering into any lease agreement with a bursary student.
- 5.2 It is the landlord's responsibility to follow due diligence and ensure funding status of the potential student tenant.

#### 5.3 Application for accreditation:

- 5.3.1 The landlord must ensure that the prescribed online application for accreditation is completed and submitted to SU. The application is available on www.maties.com and can be accessed here.
- 5.3.2 Accreditation is valid for one year. Landlords are required to apply annually.
- 5.3.3 It is the landlord's responsibility to provide true and accurate information in the application for accreditation to SU, including true and accurate photographs of the dwelling. SU reserves the right to revoke accreditation with immediate effect if the landlord provided inaccurate, misleading or false information regarding the dwelling.

#### 5.4 The lease agreement:

5.4.1 The landlord will provide the student with a copy of the lease agreement, duly

- signed by the student and the landlord,
- 5.4.2 It is the landlord and the student's responsibility to review the lease agreement together with any accommodation rules, to ensure that both parties understand the terms of the lease agreement that they conclude.
- 5.4.3 The landlord is responsible to develop and implement their own accommodation rules to regulate and promote harmonious communal living at the off-campus private housing. The lease agreement should incorporate the accommodation rules.

# 5.4.4 **Direct payments:**

- 5.4.3.1 Where **five or more** beds are allocated to NSFAS students within the same accredited private accommodation, Stellenbosch University may, at its discretion, process direct monthly payments to the respective landlords.
- 5.4.3.2 The University's systems require the student to consent to the University making rental payment to the landlords directly.
- 5.4.3.3 As such, landlords should include a clause to this effect:

The LESSEE/STUDENT hereby agrees and consents that Stellenbosch University's Centre for Undergraduate Bursaries and Loans ("CUBL") that administers the LESSEE/STUDENT's bursary will:

- deduct the monthly rental payable by the LESSEE/STUDENT in terms of this lease agreement from the LESSEE/STUDENT'S bursary; and
- pay the LESSEE/STUDENT'S monthly rental directly to the LANDLORD, without any deduction or set-off, into the bank account nominated by the LANDLORD in writing.
- 5.4.3.4 The onus is on the lessor to consider implementing measures to ensure that you obtain confirmation directly from the student that the student has complied with the University's processes, and that the student's have given the necessary authority to CUBL to allow CUBL to make the rental payments to you directly.

#### 5.5 Payment is subject to:

- 5.5.1 CUBL Upload of a signed lease agreement.
- 5.5.2 Lease period must be stipulated
- 5.5.3 Signature of all parties involved should be clear
- 5.5.4 Rental amount is clearly stated (not indicated as NSFAS-cap
- 5.5.5 Valid sub-leases must include the principal agreement as well as the addendum.

#### 5.6 Accreditation:

- 5.6.1 An accreditation of a property cannot be transferred to any other property, even if the properties are owned by the same service provider/landlord. All properties made available for off-campus private housing must be accredited individually by the PAO.
- 5.6.2 The PAO must be informed of any changes to the conditions and minimum standards of the accredited off-campus private housing and ownership of the property as soon as such changes occur, failing which may lead to SU revoking accreditation. In this regard, accreditation cannot be considered during renovations.
- 5.6.3 The landlord must ensure a standard of living and comply with the *Guidelines for*

- Off-campus Private Student Housing Accreditation throughout the year. It remains the landlord's responsibility to ensure that the off-campus private housing always complies with the original agreed standards as set out in this guideline.
- 5.6.4 Landlords must ensure that they have the necessary mandate and authority in place (for example from a Body Corporate where the accommodation forms part of a sectional title scheme), that allows for the accommodation to be made available in off-campus private housing to students.
- 5.6.5 The landlord's off-campus private housing must comply with all municipal and statutory requirements for accommodation. Landlords must familiarize themselves with these requirements. SU is not responsible for any non-compliance by the Landlord.
- 5.6.6 Students' health, safety and environment are always a priority and can under no circumstances be compromised. The landlord must obtain and familiarise themselves with all legislative requirements pertaining to health and safety, to ensure compliance.
- 5.6.7 Landlords should also be cognisant of the legislative framework to create inclusive and accessible living environments for people with disabilities.
- 5.6.8 Emergency contact information of the landlord must be readily available and visible to students.
- 5.6.9 No private accommodation or private accredited accommodation may contain or use the name "Stellenbosch University" and/or "Stellenbosch University residence" in their listed dwelling. The landlord may indicate their Stellenbosch University accreditation status in accordance with prescribed wording provided by Stellenbosch University's authorised representatives. e.g. "Stellenbosch University private accredited accommodation".
- 5.6.10 The landlord agrees to the terms and conditions as set out in Addendum A when an application for accreditation is submitted.

# 6. ROLES AND RESPONSIBILITIES OF THE PRIVATE ACCOMMODATION OFFICE

# 6.1 Accreditation Guidelines:

6.1.1 The PAO will provide the guidelines for accreditation as well as the link to the applicable form for accreditation to be completed by the landlord.

# 6.2 Accreditation:

- 6.2.1 The PAO will be responsible for the accreditation process as stipulated in par 7 and 8 of this document, and for communicating with the landlord in this regard.
- 6.2.2 The PAO will, as far as possible, monitor to ensure that the standards for accommodation as set out in this guideline are met by the landlord throughout the year, failing which, the PAO reserves the right to revoke the accreditation.
- 6.2.3 Once applications for accreditation have been processed, PAO will update the accredited service providers on the SunStudent portal.

# 6.3 **Publishing accommodation information:**

- 6.3.1 The PAO is responsible for listing the accredited accommodation on SU's website at <a href="www.maties.com">www.maties.com</a>, and the office will refer students to the relevant private accommodation options.
- 6.3.2 The landlord whose off-campus private housing has been accredited, consents to SU publishing the information on the www.maties.com for private accommodation.
- 6.3.3 All personal information and related details about the landlord, as provided to the

- PAO, must be processed in a lawful, legitimate and responsible manner in terms of the Protection of Personal Information Act 4 of 2013 ("**POPI**");
- 6.3.4 The landlord's personal information will be used, stored and processed by PAO to verify information for purposes of the accreditation process of the accommodation.
- 6.3.5 The landlord consents to the processing of their personal information by the PAO for purposes of the accreditation of the accommodation.
- 6.3.6 The landlord declares, warrants and acknowledges that all information, including the personal information supplied, is provided voluntarily to the PAO, and is accurate and current. The landlord undertakes to correct and update such information to the PAO, when necessary.

# 6.4 **Securing tenants**:

- 6.4.1 The PAO will not be involved in securing tenants and will not be held responsible for empty rooms or non-payment by students.
- 6.4.2 It remains the prerogative of the student to choose suitable off-campus private housing.

# 6.5 Lease agreement:

- 6.5.1 The PAO is not a party to the lease agreement concluded between the student and the landlord.
- 6.5.2 The PAO will not intervene in matters or disputes pertaining to the lease agreement. PAO will only respond to issues on accreditation.

# 6.6 Payments to the landlord

6.6.1 The PAO is not responsible for non-payment of any accommodation fees by a student to the landlord.

# 6.7 Site visits

- 6.7.1 Scheduled site visits are conducted as per date arranged with the Landlord. On the site visit date either the owner or an authorized person must be available to accompany the Private Accommodation Officer for the site visit
- 6.7.2 All areas (kitchen/bathrooms/bedrooms/laundry/study area/warden flat) must be accessible for the private accommodation officer to complete the inspection.
- 6.7.3 No construction site/renovations will be accredited until the building on the site has been completed and declared safe. The Private Accommodation Office does not inspect showrooms.
- 6.7.4 Please note, due to various inspections conducted on the scheduled date, delays may be experienced. In these cases, sufficient notification will be provided.
- 6.7.5 It is mandatory to have all room keys available during the inspection.

# 7. APPEALS AND COMPLAINTS

# 7.1 Revoking the accreditation or disqualifying the application for accreditation approval

- 7.1.1 The PAO reserves the right to revoke the accreditation granted to a landlord, and may disqualify an application for accreditation for reasons, including but not limited to:
  - a. SU reserves the right to revoke accreditation with immediate effect if the landlord provided inaccurate, misleading or false information regarding the

- dwelling.
- b. Students or landlords engaging in fraudulent activities pertaining to private accredited accommodation.
- c. Not abiding by the standards set out in this document.

# 7.2 Appeals process

- 7.2.1 An applicant whose application for accreditation has been declined by the PAO, may appeal against the decision.
- 7.2.2 An applicant must lodge an appeal with the PAO within five (5) working days after receiving the PAO's decision and at the same time provide the PAO with written submissions which set out the grounds of appeal, accompanied by substantiating facts and documents. An appeal can be sent to privateaccomm@sun.ac.za.
- 7.2.3 The PAO concludes the appeal as soon as is practically possible and reasonable. The PAO reserves the right to uphold or reject the appeal. If the appeal is upheld, the outcome of the accreditation process can be subject to further conditions set by the PAO.
- 7.2.4 The decision of the PAO is final.

# 7.3 Complaints

- 7.3.1 If the PAO receives a complaint regarding the accreditation standards not being met by the landlord, the PAO reserves the right to re-evaluate the accredited accommodation to establish whether it still meets the requirements set in the guidelines.
- 7.3.2 If applicable, consent will be obtained from the student to inform the landlord of the complaint and/or from the landlord to inform the student.
- 7.3.3 Should the student agree, the complaint will be sent to the landlord for feedback and vice versa.
- 7.3.4 The PAO can only act on matters pertaining to the guidelines of accreditation.
- 7.3.5 If it is found that these requirements are not met, accreditation may be revoked.
- 7.3.6 The University, its management, agents and employees will not be responsible for any claims that students might have against a landlord/ service provider/ owner of the off-campus private housing.

# 7.4 Disclaimer

- 7.4.1 Students who enter into a lease agreement with landlords providing off-campus private housing do so in their personal capacity.
- 7.4.2 SU is not a party to any lease agreement entered into between the student and the landlord in respect of off-campus private housing. SU will not become involved in and does not accept liability for any issues arising out of the operation of the lease agreement between the student and the landlord, payment of rent, and/or disputes between the parties pertaining to the lease agreement and/or service delivery.
- 7.4.3 SU will not be involved in securing tenants and will not be held responsible for empty rooms or non-payment by students.
- 7.4.4 SU will not be involved in the collection of rentals, held responsible for any outstanding balances, damage to personal property and personal harm to students because of accreditation of the facility.
- 7.4.5 Accredited off-campus private housing will be evaluated and approved annually by SU.

- 7.4.6 Accreditation of off-campus private housing can be revoked if the standard drops below the prescribed minimum norms and standards and SU will not be responsible for any losses if accreditation is revoked.
- 7.4.7 All accredited off-campus private housing will receive priority marketing within the structures of SU and will be identified as preferred suppliers once all the oncampus beds are filled.
- 7.4.8 This University may amend this guideline from time to time.

# 8. PROCESS AND PROCEDURE

- 8.1 Application for accreditation opens on 1st September of the preceding year and closes on 31 January of the following academic year. Applications submitted after the deadline may be dealt with by the PAO at its discretion.
- 8.2 Accreditation status must be renewed on an annual basis. Should the landlord fail to meet the requirements, the accommodation's accredited status will be revoked and any reference to such a landlord will be removed from the SU website.
- 8.3 Unless revoked, the accreditation status of private accommodation shall be valid for the relevant academic year on which the accreditation was issued by the PAO.

# STEP 1

Complete the online application form for accreditation of off-campus private housing.

# CLICK HERE FOR THE ONLINE APPLICATION

The following documentation should also be included:

- (a) Proof of Ownership
- (b) Municipality Bill
- (c) Zoning Certificate
- (d) Approved building plans
- (e) Occupancy Certificate
- (f) Fire Compliance Certificate
- (g) Electrical Certificate of Compliance
- (h) Health, Safety & Emergency Readiness plan
- (i) Pictures of the property; and
- (j) Relevant mandates or authority (for example from a Body Corporate where the accommodation forms part of a sectional title scheme), that allows for the accommodation to be made available as off-campus private housing to students (if applicable)

SU will only consider applications in respect of which:

- (a) application forms have been completed in full.
- (b) all the required information has been provided.
- (c) all relevant documents and pictures have been furnished.
- (d) the time period for the validity of the documents has not expired.

# STEP 2:

The PAO will confirm the submission of the completed application via email.

# STEP 3:

- Based on the completed application, **provisional accreditation** may be granted and listed on the SU website if the accommodation meets the guidelines as set out in this document.
- The provisional outcome of the application will be communicated by the Private Accommodation office to the landlord/agent in writing. The landlord/agent will receive the accreditation report within 3-5 working days after submitting a completed application

#### STEP 4:

The PAO will arrange a **site visit** with the landlord to verify the information on the accreditation application form.

# STEP 5:

- If all criteria and guidelines are met during the site visit, the PAO will confirm the accreditation and provide the accreditation report in writing to the landlord/agent within 5 working days.
- In cases where some matters might be outstanding, the accreditation will be pending. Accreditation will be granted as soon as the pending matter has been resolved.

# 9. CRITERIA FOR ACCREDITATION

- 9.1 Number of beds
  - Accreditation is applicable to any number of beds within one facility that meets the set accreditation criteria.
- 9.2 Distance and transport
  - Dwelling should be situated in Stellenbosch or, in the case of Tygerberg campus, in the surrounding area. For Stellenbosch the accommodation should be within 3 km walking distance of the Stellenbosch campus and for Tygerberg not exceed 5km from the Tygerberg campus.
  - The Stellenbosch campus has an on-campus shuttle service from 7:00 to 17:30 Monday to Friday. The campus also provides transport (shuttle) to all private accommodation students that are 5 km from campus at regular intervals from 18:00 to 02:00 Monday to Sunday.
  - If accommodation exceeds 3 km for the Stellenbosch campus or 5km for the Tygerberg campus, NSFAS accreditation requires that the landlord should provide reliable transport running between the off-campus private housing and the relevant campus at regular intervals from 06:00 to 22:00.
  - If students have their own transport, no provision for transport will be required.
  - Where transport is provided, the accommodation should, as a rule, not exceed approximately 20 km from campus.
- 9.3 Facilities
  - 9.3.1 **Rooms**

- Student double rooms (2 beds per room) should be **no smaller than 14m**<sup>2</sup>, and a single room (1 bed per room) should be a **minimum of 8m**<sup>2</sup>.
- Rooms should be lockable.
- Rooms should be furnished with at least:
  - lockable closets.
  - a single bed steel or wooden frames including mattress/sponge.
  - a study desk.
  - · a chair; and
  - a bookshelf.
- A double room should be furnished with two of the above-listed.

#### 9.3.2 **Bathrooms**

• No more than four (4) students should share a bath or shower and toilet.

# 9.3.3 Kitchen or kitchenette:

- Cooking inside student rooms should not be permitted.
- Suitable student storage, preparation and kitchen space should be provided.
- Stove one (1) per four (4) student residents.
- Sink one (1) per 10 students in commune dwellings and 15 student residents in high rise buildings.
- Lockable cupboards one (1) per student resident.
- Microwave oven one (1) per eight (8) student residents in commune dwellings and 12 in high rise building.
- Countertop space sufficient for eight (8) students in commune dwellings and 12 students in high rise buildings; and
- A minimum provision of cold storage, 210 litres per five (5) students.

# 9.3.4 Laundry

• Washing Machine (1) per 10 students

# 9.3.5 **Safety**

- Security gates at all entrances to residence
- Burglar Bars on all ground level windows
- Smoke detectors must be installed in kitchens and passages (for properties with more than 10 beds)
- Lockable rooms
- A fence with sufficient height
- Access Control
- Advisable to also include alarm system, electrical fencing, armed response or security guards
- The following safety measures should be in place: fire alarm, fire extinguisher and/or fire blanket.

#### 9.3.6 Furniture:

- In cases where a student could or prefer to provide their own furniture, for example for an unfurnished flat, accreditation could still be considered.
- All NSFAS students should, however, reside in private accommodation that is fully furnished. No additional fees can be charged for the provision of furniture.

# 9.3.7 Communal area:

• A communal area should preferably be available.

# 9.3.8 Parking:

• If applicable, the parking norm provision of one (1) parking bay per two tenants for residential developments shall be applicable to off-campus accommodation.

#### 9.3.9 Conducive environment:

• The accommodation should be a conducive environment for learning and living.

#### 9.4 Services

- Students are to clean their own rooms or flats (if applicable).
- The landlord is responsible for the cleaning of all communal areas, and ablution areas in larger facilities on a regular basis.
- Laundry facilities must be provided at the off-campus private housing or laundromat facilities should be accessible near it.
- Wi-Fi access must be available on-site.

#### 9.5 Rent

- The rental charge per student should include Wi-Fi, water and electricity.
- Please note that NSFAS rental payments are allocated over a 10-month or 11 month period (and not 12 months) and do not cover any deposits.

# **Terms and Conditions**

- I confirm that, to the best of my knowledge, all relevant furniture, furnishings and other goods supplied within the property comply with the Furniture and Furnishings (Fire Safety) Regulations (as amended).
- I confirm that I have obtained a periodic inspection report of electrical installation that should be done by a suitably qualified engineer every five years.
- I confirm that I have obtained a Gas Safety Certificate from a Gas Safety Register engineer that confirms all gas appliances (if applicable) within the property are safe to use. A new certificate will be obtained every year.
- I agree to keep all relevant documentation and certificates available for inspection by tenants, NSFAS and Stellenbosch University as required.
- I confirm that all local Authority and Building Regulations are adhered to.
- I confirm Local Authority levies are up to date and will not fall in arrears during the accreditation period.
- I confirm that I have familiarised myself with the guidelines for accreditation, specifically with regards to the responsibility of the landlord and the criteria for NSFAS accommodation allowances.
- I confirm that all information provided in the application for accreditation is correct.
   I consent to the publication of relevant information on the property on the University's website and other relevant platforms.
- I may indicate my Stellenbosch University accreditation status and agree to do so in accordance with prescribed wording provided by Stellenbosch University's authorised representatives and upon approval of this application only.