

**The information below outlines the steps to apply for your chosen undergraduate programme(s) from 1 April.**

Before you begin, please ensure that you:

Check the admission and selection criteria for each programme you are applying to.

Ensure your documents are correctly prepared and ready to upload.

Please also familiarise yourself with the Stellenbosch University [Admissions Policy](#) and our [Terms and Conditions](#) for new applications.

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## Section 1: Selecting a programme

### Select your programme choices

Browse 'What can I study?' by going to [www.su.ac.za](http://www.su.ac.za) > Study at SU > Undergraduate > What can I study.

You can also consult the University Yearbook by clicking [HERE](#).

Still not sure? Book an online or on-campus one-on-one consultation session with a student recruitment practitioner to discuss SU's options; or book a professional psychometric assessment for study career counselling at the Division for Student Recruitment, [csr@sun.ac.za](mailto:csr@sun.ac.za) or at 021 808 4709.

### How many programmes can I apply for?

As an undergraduate applicant, you are allowed to apply for three undergraduate programmes.

Please ensure that you meet the minimum admission requirements for all your chosen programmes.

You will be considered for all your programme choices which means you could receive multiple offers. You will only be able to accept one offer at any given time. We will communicate the set cut-off dates to accept an offer with you when the offer is made.

## Section 2: Admission and Selection criteria

Before you apply you must make sure that you:

- meet the most basic academic requirements for a bachelor's degree; and
- meet the minimum requirements and selection criteria for the programme(s) you wish to apply to.

Please visit the [admission and selection requirements](#) on our website for more

information regarding our academic requirements when applying.

Important note: We receive thousands of applications every year, but space is limited. Even if you meet all the admission requirements, we may not be able to accommodate you.

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## Section 3: National Benchmark Test (NBT)

### What is the national benchmark test?

The NBT is designed to measure your ability to transfer understanding of language skills, numerical skills and mathematics to the demands of your coursework.

### Who must write the NBT and by when?

- School of Tomorrow applicants must write the NBT before the end of September.
- Online school applicants must write the NBT before the end of September.
- IEB – International Secondary Certificate (ISC) must write the NBT before the end of September.
- American High School Diploma applicants must write the NBT before the end of September.
- Applicants who are applying to the Faculty of Law must write the NBT before the end of July. This includes BALaw, BComLaw, BAacLLB and the four-year LLB programme.

If mathematics is an admission requirement to the programme you are applying for you must also write the Mathematics NBT paper.

### Where can I make an appointment and where do I write the NBT?

The NBT's can be written online. Should you be unable to write online, the NBT office also offers the option of a remote session. Remote sessions may be requested by email to [nbtremote@uct.ac.za](mailto:nbtremote@uct.ac.za). There are service costs associated with this option.

More information on remote sessions may be found on their website, [www.nbt.ac.za](http://www.nbt.ac.za).

If you experience difficulties or require assistance, please contact the NBT Helpdesk by email at [nbt@uct.ac.za](mailto:nbt@uct.ac.za) or call 021-650-3523.

Please consult the Faculty's Selection Guidelines for detailed information on the application requirements and the required performance levels in the National Benchmark Tests

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## Section 4: Apply online

Create an online profile [HERE](#) so that we can consider your application.

Make sure you have an e-mail address and phone number so that we can contact you.

As soon as you create your profile you can follow the system prompts and e-mail communication.

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## Section 5: Closing dates

Make sure you submit your application before the closing dates.

- Undergraduate applications and residences close on 31 July.
- Diploma in Public Accountability applications closes on 15 December.
- Financial assistance applications at SU close on 30 September.

Please visit the NSFAS website for application dates for NSFAS bursaries

Any change requests to programme choices or residences must reach us by the closing date.

### Section 6: Application Documents

We can only consider your application if you submit all the required documents by the closing date. For the list of application documents that we require, please click [HERE](#).

You will not be able to submit your application if all documents are not provided.

We will not be able to review your application if all documents are not clear and correct.

Make sure that you continuously check your emails and your application portal to see any changes to your document status.

#### **If you have studied previously, please note:**

- Ensure that you correctly indicate if you are currently or were previously registered at any tertiary institution (including Stellenbosch University) regardless of the duration. Failing to do so will result in the cancellation of your application, admission or registration.
- Tertiary studies refer to any studies you were enrolled for after you've completed your school/secondary education.

### Section 7: Submit your application

After you have completed the application online and uploaded all your supporting documents, you are ready to submit your application.

We will communicate with you throughout the application process to confirm that we have received your application. You will also receive communication every time a document status or your application status is updated.

Application related communication will be sent to the email address you applied with and will also be available on your applicant portal.

You can also track your document and application status on the applicant portal.

### Section 8: Application Fee

Once you have submitted your application, a **non-refundable application fee** is payable upon submitting your application. The amount depends on your **citizenship, residency status, and the programme you apply for.**

#### R100 Application Fee

An application fee of **R100** is payable by:

- South African citizens
- Holders of permanent residence in South Africa
- Holders of refugee status in South Africa
- Holders of asylum seeker status in South Africa
- Holders of diplomatic status in South Africa

#### R400 Application Fee

An application fee of **R400** is payable by:

- International applicants (applicants who do not fall into any of the categories listed above)

Depending on the **quantile of your school**, SA applicants for undergraduate programmes might be exempt from paying any application fee.

If this applies to your application, you will see "Application Fee – R0.00" on the Payment and agreement page.

Please click [HERE](#) for more information regarding the application fee and payment options or visit the 'Guideline Documents' section of the payment page on the application.

### Section 9: Accepting your SU offer and uploading your contract

If you have applied for more than one programme, you may receive more than one offer from us. You will only be able to accept one offer at any given time, making the offer active. This means that, if you choose to accept any second or third offer, that offer will replace the previous offer. If you are no longer interested in our offer, you can decline it at any time.

#### **If you have not yet matriculated or you are currently enrolled:**

##### Conditional offers

If you apply with your grade 11 results, we may issue an offer on condition that you pass your final National Senior Certificate (NSC) or equivalent exam and that your results meet the programme admission and selection requirements as set by the specific faculty.

When you receive your first offer and you decide to accept that offer, you must submit a signed student contract.

##### Final offers

Once you have matriculated, the University will receive your NSC or IEB results from the Department of Basic Education to consider you for a final offer. If you are following an international curriculum, you will be prompted to upload your final results as soon as you receive them to ensure that there are no delays in your final consideration.

You will not be able to accept your offer if we have not received your signed student contract.

***Your contract is only required once. If you accept a conditional offer, you do not have to upload the contract again if a final offer is made to you later on in the process.***

### If you have already matriculated or completed tertiary studies:

#### Final offers

If you apply with your grade 12 marks, we will consider your application for a final offer. You must then accept your offer(s) and upload your signed student contract by the date stipulated in the offer letter.

You will not be able to accept your offer if we have not received your signed student contract.

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## Section 10: Require help during the process?

If you need any help with your application or need more information, please contact our Client Services at 021 808 9111, or e-mail [info@sun.ac.za](mailto:info@sun.ac.za) or visit [www.su.ac.za](http://www.su.ac.za).

Remember to include your Application ID in all communication with the University.